

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

Minutes of the Meeting of the Parish Council at New Beaconsfield Hall
10am on Tuesday 13th December 2016

Present: Cllrs: B. Young (in the chair), B. Rigby, J. Mavin, B. Pitman, **Parish Clerk:** L. Wilkinson.

1. Apologies for Absence were received from Cllrs N. Jagger, C. Arnold and County Cllr R. Rose. There were no Declarations of Interest.

2. **Minutes of the Parish Council meeting held on 17th November 2016** were approved and signed.

3. **Matters arising from the Minutes**

None

4. **Public Time**

None

5. **Planning:**

a. Planning applications received

Ref no.	Address	Proposal	PC Decision
16/03681/HHD	Springwell Cottage, Leafield Rd, SUW	Single storey rear extension	No objection
16/03707/OUT	Land North Of Milton Road SUW	Erection of 5 New Dwellings and School/Community car parking area	Object. This application is very similar to application 15/03299/OUT submitted and refused in 2015. The PC objects to loss of an important area of open space between Shipton and Milton which would erode the open character and quality of the countryside. The PC also feels that the proposed parking would aggravate road safety issues due to the conflict between pedestrians and vehicles at peak times.
16/03919/HHD	2 Evenlode Cottages, High St, SUW	Erection of conservatory	No objection, however the PC is aware of concerns regarding light pollution and would suggest that some sort of screening either internal or external, should be provided.
16/03994/HHD	3 Meadow Close, SUW	Conversion of loft with dormer windows to front and erect a new canopy porch to front.	No objection

b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
16/03657/FUL	Berwyn, Milton Rd, SUW	Conversion and extensions to garage to provide separate dwelling.	No objection
16/02851/OUT	Land south of Milton Rd, SUW	Erection of up to 44 dwellings and a school car park with associated access and landscaping.	Comment

16/03297/FUL	Court Farm, Mawles Lane, SUW	Construction of detached family home with associated garden store, car ports and pedestrian access onto High Street.	Object
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c. Decisions made:

Ref no.	Address	Proposal	Decision
16/03406/HHD	4 Willis Court, SUW	Single storey rear extension	PC -No objection WODC - Approved
16/03200/FUL	Fourwinds, Burford Rd, SUW	Construction of extension to track and changes to gateway.	PC -No objection WODC -Approved
16/03527/FUL	Tall Trees Care Centre, Burford Rd, SUW	Erection of a building to house boilers.	PC - No objection WODC - Approved

6. Following further investigation the PC has advised WODC that it wishes to adopt the phone box on Fiddlers Hill with a view to installing a defibrillator. The PC will investigate fund-raising for this, with other village organisations.

7 Financial and Administrative Matters

a. Payments were authorised as follows:-

i. Lisa Wilkinson	Clerk's Salary and Expenses November 2016	£529.37
	Less Income Tax	£9.40
	Less Employee's pension	£4.11
	Total	£515.86
ii. HMRC	Income tax payment	£10.20
iii. Nest	Employer's Pension	£10.28
iv. Carole Arnold	Volunteers Christmas donation	£123.80
v. Patrick Loughran	Mowing orchard at allotments	£40.00
vi. Sophie England	Garden services at playground	£82.50
vii. Green Scythe	Grounds maintenance	£751.09
viii. Repay Brian Young	Locks and keys for noticeboard	£33.38
ix. Repay Brian Young	Christmas carol service sign	£20.00
x. Repay Brian Young	Thank you for hedge cutting at recreation ground	£35.00
xi. Information Commissioner's Office	Data protection registration renewal	£35.00
xii. New Beaconsfield Hall	Hire of meeting room April 2016-March 2017	£194.40

b. Payments received:

Allotments	Allotmentees	£70.00
Shipton PCC	Burial fees	£419.00

c. Carol Browning has been appointed as the new internal auditor for 2017-8.

d. Sarah Matthews has resigned as councillor effective from 18th November 2016
A vote of thanks was given for all her work over the years that she has been a councillor.
The PC is looking to co-opt a new councillor. There are currently two interested parties, who will be invited to the January PC meeting.

e. To discuss and authorise contribution toward warning lights at Wychwood Primary School
Update was received from Cllr Mavin. The school has applied to the County Council for three wands to turn on/off the warning lights. So, at present there is no need for funding towards warning lights and speed limits.

f. To discuss alternative quotes for the road to the container
The PC is still awaiting further quotes.

g. To consider whether to service the leaf blower

The leaf blower has been serviced at the cost of around £20, thanks to Stuart Wallace (Green Acres).

h. To discuss updating website to 1&1 PHP Extended Support at cost of £5.31 per month

The website is currently not working. Graham Matthews has arranged for developers to look at it this week.

1&1 will be charging £5.31 per month for Extended Support. This can be opted out of at any time.

Advice from Mike Watson is that it may be time to look at a new website but in the meantime this PHP support will need to be paid.

It was **resolved** to set up these payments initially for three months and look into a new website provider.

i. To consider authorisation of delivery, advice and help with pruning of new trees at the orchard at the cost of £29.95.

This was authorised from the Tesco's grant for allotment improvement.

8. Any Other Issues to Note

- Cllr Pitman updated the PC regarding the Stagecoach 233 bus route. A request to reroute the bus via the Wychwoods was refused by Stagecoach.
- Cllr Rigby requested the newsletter be added to the January agenda so it could be discussed in light of Shipton alerts, the website and regular contributions to the Wychwood Magazine.
- The article for Wychwood Magazine will be sent in after Carols around the Tree has taken place, so it can be updated.
- Lighting at Kethero Close. Clerk to contact Abbeymills Developers to advise that their proposed low level bollard lighting is acceptable. A request will be put in for the bollards to be on timers if possible.

9. Dates of the next Parish Council Meetings: 19th January 2017, 16th February 2017, 16th March 2017, Annual Parish Meeting 20th April 2017

Meeting closed: 10.40am