

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

Minutes of the Meeting of the Council held at New Beaconsfield Hall
on Wednesday 16th August 2017 at 2pm

Present: Cllrs: B. Young (in the chair), B. Rigby, B. Pitman, R. Dyer, J. Mavin, **Parish Clerk:** L. Wilkinson

1. **Apologies for Absence** were received from Cllr C. Arnold
There were no **Declarations of Interest**
2. **Minutes of the Parish Council meeting held on 20th July 2017** were approved and signed.
3. **Matters arising from the Minutes**
Wychwoods Together meeting: possible venues for this are the Wychwood Inn or the Shaven Crown. It will be held in October.

4. **Planning:**

a. **Planning applications received**

Ref no.	Address	Proposal	PC Decision
17/02365/S73	Snowdrop Cottage, 15 High St, SUW	Non-compliance of condition 2 of planning permission 15/03848/FUL to allow changes to approved plans.	Objection
17/02418/HHD	Trivarden House, Milton Rd, SUW	Alterations and erection of two storey side extension	No objection Request condition for the builders to park off road during the work
17/02500/HHD	South Lea, Mawles Lane, SUW	Alterations to include conversion of garage to living accommodation	No objection

b. **Decisions Outstanding:**

Ref no.	Address	Proposal	PC Decision
17/02070/FUL	Tall Trees Care Centre, Burford Rd, SUW	Enlargement of windows and doors and fitting of velux windows	No objection

c. **Decisions made:**

Ref no.	Address	Proposal	Decision
17/01882/HHD	5 Sinnels Field, SUW	Alterations and erection of single storey rear extension	PC – No objection WODC - Approved

5. **Financial and Administrative Matters**

a. **Payments to be authorised as follows:-**

i. Lisa Wilkinson	Clerk's Salary and Expenses July 2017	£529.24
	Less Employee's pension	£4.11
	1&1 Internet PHP support	£19.12
	Total	£544.25
ii. Nest	Clerk's pension	£14.39
iii. Green Scythe	Grounds maintenance (June)	£1,200.43
iv. Treetech	Supply and plant tree on Village Green	£192.00
v. SLCC	CiLCA registration	£125.00
vi.	Banners for Tour of Britain	£58.00*
vii. Playsafety Ltd	ROSPA Playground inspection	£264.60

* An invoice has not yet been received for this payment. It will be placed on the September agenda.

Cllrs Dyer and Mavin will authorise these payments.

b. Payments received:

HMRC	VAT repayment Q1	£376.28
Shipton PCC - Wychwood Benefice	Burial ground payments	£571.00

c. Training for councillors

It was **resolved** that Rebecca Ward could attend the OALC training day for new councillors on 20th September.

Cllr Dyer will attend the planning course in December.

d. To consider a virement of £1680 from Parish Maintenance (External contractors) to Allotments (Tesco project).

The allotments budget is overspent due to the extension of the road (to the container) at the allotments. It was **resolved** to move £1680 (the cost of the road extension) from the External contractors' budget to the allotments budget to cover this.

e. To consider a contribution to a farewell event for Malcolm Cochrane

Malcolm Cochrane has decided to step down from all the groups that he supports in the village. The New Beaconsfield Hall Committee is holding a small gathering for him and has asked if the PC would like to contribute. It was **resolved** to contribute £50 initially towards this.

f. To consider and approve installation of the new defibrillator on Fiddler's Hill

Cllr Dyer reported that the defibrillator has been delivered. Installation now needs to be arranged. Cllr Dyer has received a quote of £180 plus VAT from Community Heartbeat Trust for installation. This was **resolved**.

g. To discuss installation of the defibrillator at Fiddler's Hill

See above.

16. Any Other Issues to Note

- Contributions to Cllr Rigby for Wychwood Magazine article
- Rev Hartley retires on 1st September. A thank you letter will be sent to her. A commemoration will be discussed at the September meeting
- Stone wall is due to be repaired on 21st August 2017
- Newsletter to be published in November

17. Dates of Parish Council Meetings for 2017/8:

21 st September 2017
19 th October 2017
16 th November
December: Planning and finance meeting if required – to be arranged
18 th January 2018
15 th February 2018
15 th March 2018

Meeting closed: 3pm