

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

Minutes of the Meeting of the Council held at New Beaconsfield Hall
on Thursday 20th April 2017 at 6.30pm

Present: Cllrs: B. Young (in the chair), B. Pitman, B. Rigby, J. Mavin, C. Arnold, R Dyer, County Cllr Rose, **Parish Clerk:** L. Wilkinson

1. Apologies for Absence were received from District Cllr T.Simcox.
There were no Declarations of Interest
2. **Minutes of the Parish Council meeting held on 16th March 2017** were approved and signed.
3. **Matters arising from the Minutes**
There were none.
4. **Public Time**
None
5. **County Councillor's Report**
Cllr Rose thanked the meeting for the good wishes on his health that he has received. The councillors formally expressed their good wishes to him for the future.
Cllr Rose has a meeting with the Secretary of State about East West Rail as he is Chairman of the Joint Delivery Board.

6. **District Councillor's Report**
None received.

7. **Planning:**
a. Planning applications received

Ref no.	Address	Proposal	PC Decision
17/00830/FUL	Fourwinds, Burford Rd, SUW	Conversion of barns to three dwellings	Comment - While the PC does not object to the development, it would like noted that development of isolated sites and lack of transport connection is a cause of concern.

- b. Decisions Outstanding:**
None

- c. Decisions made:**

Ref no.	Address	Proposal	Decision
17/00414/HHD	Four Furlongs, Leafield Rd, SUW	First floor extension over existing garage and store.	PC- No objection WODC - Approved

9. **Environment**
 - a. **Allotments**
 - i. To consider salt storage at the allotments
Cllrs Arnold and Mavin reported that they plan to turn around the salt storage bin to prevent children climbing on it. A small amount of maintenance will also be done on it.
 - b. **Volunteers**
 - i. Update on 10th anniversary of Volunteers
Cllrs Arnold and Mavin will meet to discuss this.
 - c. **Village maintenance**
 - i. Update on proposal to plant a tree on the Village Green
A weeping birch has been planted. Alan Vickers has agreed to water this three times a week.
 - ii. Update on horse chestnut tree (recreation ground). To consider quotes for the work.

Three quotes have been received for the work. It was resolved to accept the quote from Treetech for £1,480 plus VAT.

10. Playground and School

No update on the Primary school.

Gardening work has been carried out at the playground. No date has yet been received from Trevor Stewart to replace the wooden beam. Cllrs Mavin, Pitman and Young will meet early in May to consider expenditure on the playground this year.

11. Civic and Community

a. Update on damaged wall on A361

OCC has been notified of the damage to the wall. OCC are undertaking a survey of the wall to determine the extent of the damage. The clerk will put OCC in contact with the company who caused the damage as the wall is the responsibility of OCC.

b. Update on planned defibrillator on Fiddler's Hill

Cllr Dyer has contacted Community Heartbeat Trust and BT to move the installation of the defibrillator and the adoption of the phone box forward. Cllr Dyer is requesting the same unit as the one already installed at New Beaconsfield Hall. This procedure will take at least three months.

c. It was noted that the Emergency Plan has been reviewed, updated and circulated. Milton and Ascott PCs have asked to use New Beaconsfield Hall as overspill in an emergency in their parishes. The New Beaconsfield Hall committee has given permission for this.

12. Highways and Transport

a. Update on resident's request for bollards outside Elmdene, Milton Rd

OCC Highways department believes that either bollards or doubling the height of the curb are the only options to prevent cars skidding onto the grass, for this site. A discussion was held on the best solution as this is a road safety issue. The majority of councillors agreed that wooden bollards, even with reflectors, were not adequate. Alternative options are the black and white bollards, as recently placed on Upper End/A361, or a chevron on a post. County Cllr Rose will find out the cost of chevrons: either two or three individual chevrons on a post each or one large chevron. This will be put on May's agenda.

13. Communication

Cllr Rigby will write a short piece for the Wychwood magazine.

14. Financial and Administrative Matters

a. Payments were authorised as follows:-

i. Lisa Wilkinson	Clerk's Salary and Expenses February 2017	£605.97
	Less Income Tax	£9.80
	Less Employee's pension	£4.73
	Total	£591.44
ii. Nest	Clerk's pension	£16.55
iii. Repay Carole Arnold	Shelves for container (Bigdug)	£248.40
iv. Burford School	Photocopying for newsletters	£89.04
v. Scribe	Annual renewal of accounts software	£339.60
vi. OALC	Training courses for councillors	£234.00
vii. OCC	Library support	£983.65

Cllrs Mavin and Young to authorise the payments.

b. Payments received:

Tesco's	Final payment for Allotment grant	£2,000
Allotment holder	Allotments	£30.00
WODC	Precept first instalment	£16,884

15. Correspondence Received:

None

16. Any Other Issues to Note

- Cllr Pitman has received 17 expressions of interest in an extra stop at Shipton railway station. Cllr Pat Ward from Milton PC has been corresponding with West Oxfordshire Community Transport to draw up a plan to develop a two hourly service.
- Cllr Dyer noted that the defibrillator pads are out of date. This will be put on the agenda in May.
- Cllr Young mentioned that the bowls club has approached him requesting a donation.

17. Dates of Parish Council Meetings for 2017/8:

18 th May 2017 Annual Meeting of the Council
15 th June 2017
20 th July 2017
August: Planning and finance meeting if required – to be arranged
21 st September 2017
19 th October 2017
16 th November
December: Planning and finance meeting if required – to be arranged
18 th January 2018
15 th February 2018
15 th March 2018

Meeting Closed: 7.20pm